

Meeting Date: 9/16/08

AGENDA REPORT

Agenda Item # 14A

Santa Clara

City of Santa Clara, California



DATE: September 10, 2008
TO: City Manager for Council Action
FROM: City Librarian
SUBJECT: Appropriation of Public Library Fund Grant Funds in the Amount of \$51,700 to Augment the Library Department Operating and Capital Improvement Budgets

EXECUTIVE SUMMARY: Each year, the California State Legislature allocates funds for public library jurisdictions under the Public Library Fund program. Staff recommends appropriating \$21,700 of Public Library Fund grant funds to the library's Fiscal Year 2008-09 operating budget to augment the technology, administration, adult services and circulation programs. Staff also recommends appropriating \$30,000 of Public Library Fund grant funds to the library's Fiscal Year 2008-09 capital improvement project budget to augment the automated systems budget for the replacement of public Internet computers and for upgrades to the library's automated system.

ADVANTAGES AND DISADVANTAGES OF ISSUE: The advantage of this appropriation is that the technology, administration, adult services, and circulation services programs will benefit from additional funding to supplement the programs as budgeted. Funds used to purchase replacement public access Internet computers and upgrade the library's automated system will maintain important public services.

ECONOMIC/FISCAL IMPACT: Additional appropriations of \$51,700 are requested in the Library Operating Budget. Grant funds in the amount of \$51,700 are available for transfer from the Library Department's Public Library Fund deposit account (079-1221-55500-(G)00758).

RECOMMENDATION: That Council approve appropriation of grant funds from the Public Library Fund (079-1221-55500-(G)00758 in the amount of \$51,700 to augment the operating and capital improvement budgets as follows:

- (a) \$6,500 to Operating Supplies for Circulation (001-1245-87500)
- (b) \$9,700 to Advertising and Promotion for Administration (001-1221-87710)
- (c) \$1,100 to Conference and Travel for Adult Services (001-1241-87820)
- (d) \$2,200 to Conference and Travel for Circulation Services (001-1245-87820)
- (e) \$2,200 to Conference and Travel for Technology (001-1272-87820)
- (f) \$30,000 to Capital Improvement Project Automated Library System Phase IV (537-1221-80500-5042)

Karen Saunders

Karen Saunders
City Librarian

Certified as to Availability of Funds:

079-1221-55500-(G)00758: \$51,700.00

on file

APPROVED:

Jennifer Sparacino
Jennifer Sparacino
City Manager

Mary Ann Parrot
FOR Mary Ann Parrot
Director of Finance
FIVE COUNCIL VOTES